




## Course Registration Procedure

1. Go to the log in page on the registration platform <https://tft-reg.unctad.org/en/login>.

2. Fill in your email, your password, and click “Log in”.

Note: If you do not have your account on the TrainForTrade platform yet, go to [Annex 1. Creating an account on the registration platform](#) first. Once you create your account, come back to this procedure.

3. Put the passcode **SITS.2025** for the “**Statistics of International Trade in Services 2025 (SITS)**” course and click “**Apply**”.



### Statistics of International Trade in Services 2025 (SITS)

The main objectives of this course are :

- Increase Knowledge on Trade in Services' Statistics and its concepts,
- Enhance statisticians' work with Data,
- Master the use of the Manual on Statistics of International Trade in Services (MSITS 2010). (MSITS 2010).


(Show more)

◦ Dates:

- Course starts on 15/09/2025
- Course ends on 11/11/2025

◦ Working language: English

This passcode is shared with invited organisations or particulars.



### Statistiques du Commerce International des Services 2025 (SCIS)

Les principaux objectifs de ce cours sont :

- Accroître les connaissances sur les statistiques du commerce des services et ses concepts
- Améliorer le travail des statisticiens avec la gestion des données
- Maîtriser l'utilisation du Manuel des statistiques du commerce international des services (MSITS 2010)

(Show more)



◦ Dates:

- Course starts on 15/09/2025
- Course ends on 12/11/2025

◦ Working language: French

This passcode is shared with invited organisations or particulars.

4. Fill in all the application forms and click “**Submit and apply**”.



Registration platform All my courses

[Homepage](#) / [All my courses](#) / [Statistics of International Trade in Services 2025 \(SITS\)](#) / Application form

### Course application

Application form for course "Statistics of International Trade in Services 2025 (SITS)"

Personal details

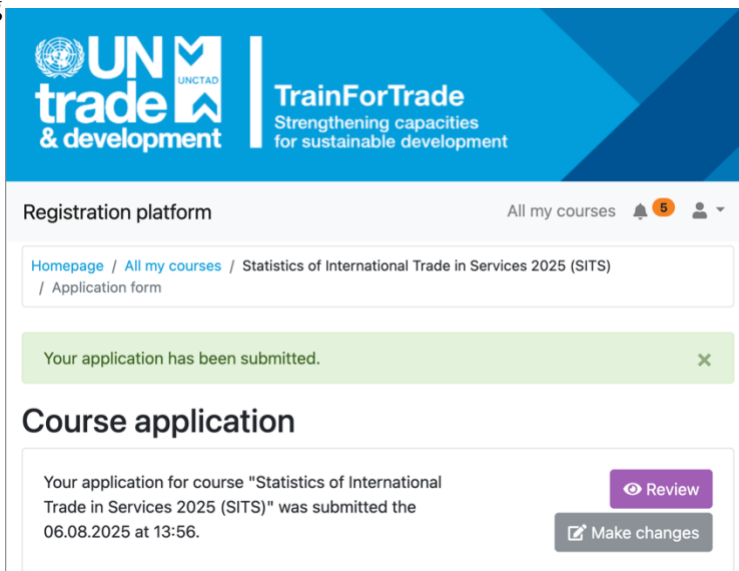
Certificate

Education and professional experience

Social Media

Save and continue later

5. You will see the following message confirming that your application has been successfully submitted.



The screenshot displays the 'Registration platform' interface. At the top, there is a blue header with the UN Trade & Development logo and the 'TrainForTrade' branding, which includes the tagline 'Strengthening capacities for sustainable development'. Below the header, the page title 'Registration platform' is shown on the left, and 'All my courses' with a notification bell icon (showing 5 notifications) and a user profile icon is on the right. A breadcrumb trail indicates the current location: 'Homepage / All my courses / Statistics of International Trade in Services 2025 (SITS) / Application form'. A green success message states 'Your application has been submitted.' with a close button. Below this, the 'Course application' section shows the details of the submitted application for the course 'Statistics of International Trade in Services 2025 (SITS)', noting it was submitted on 06.08.2025 at 13:56. Two buttons are available: 'Review' (with an eye icon) and 'Make changes' (with a pencil icon).

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Strengthening capacities for sustainable development

Registration platform All my courses 5

Homepage / All my courses / Statistics of International Trade in Services 2025 (SITS)  
/ Application form

Your application has been submitted. X

**Course application**

Your application for course "Statistics of International Trade in Services 2025 (SITS)" was submitted the 06.08.2025 at 13:56.

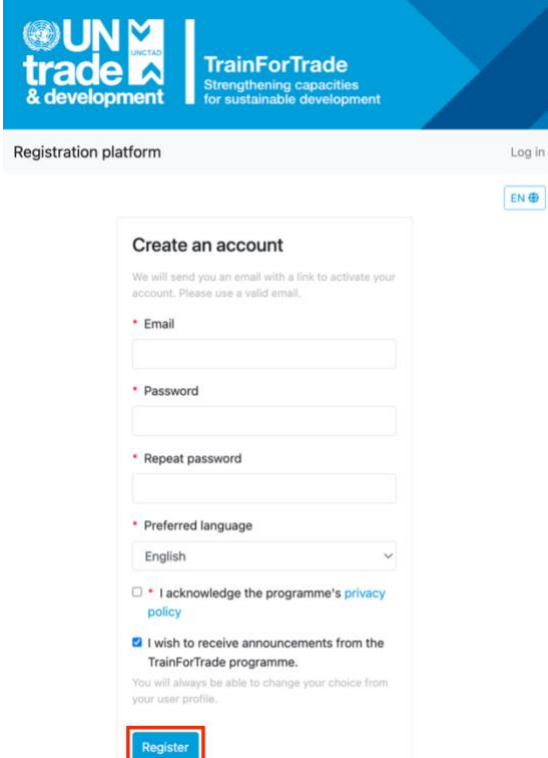
Review Make changes

## Annex 1. Creating an account on the registration platform

1. Go to the following page <https://tft-reg.unctad.org/en/register>.

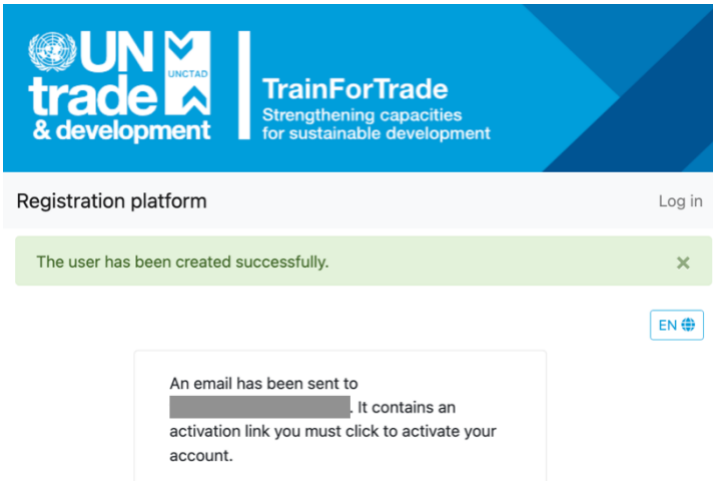
2. Fill out the required fields with your email address, password, preferred language, acknowledge programme's privacy policy and click "Register".

**It is important to enter a valid email address because an activation link will be sent to this email to finalize your application process.**



The screenshot shows the 'Create an account' form on the TrainForTrade registration platform. The header includes the UN trade & development logo and the TrainForTrade logo with the tagline 'Strengthening capacities for sustainable development'. Below the header, there is a 'Registration platform' label and a 'Log in' link. A language selector shows 'EN'. The form itself has a title 'Create an account' and a note: 'We will send you an email with a link to activate your account. Please use a valid email.' The form fields are: 'Email' (required), 'Password' (required), 'Repeat password' (required), and 'Preferred language' (dropdown menu set to 'English'). There are two checkboxes: 'I acknowledge the programme's privacy policy' (unchecked) and 'I wish to receive announcements from the TrainForTrade programme.' (checked). A note below the checkboxes states: 'You will always be able to change your choice from your user profile.' At the bottom of the form is a blue 'Register' button, which is highlighted with a red rectangle.

3. Information confirming creation of the user account should be displayed.



The screenshot shows the confirmation page after successful account creation. The header is the same as the previous screenshot. Below the header, there is a 'Registration platform' label and a 'Log in' link. A green success message bar states: 'The user has been created successfully.' with a close button (X). A language selector shows 'EN'. Below this, a white box contains the message: 'An email has been sent to [redacted]. It contains an activation link you must click to activate your account.'

4. In your email inbox (or in your spam folder) open the activation email from “**UNCTAD TrainForTrade** <[tftreg-noreply@unctad.org](mailto:tftreg-noreply@unctad.org)>” and click on the activating link.

Hello [REDACTED]

To finish activating your account, please visit:

[https://tft-reg.unctad.org/register/confirm/\[REDACTED\]](https://tft-reg.unctad.org/register/confirm/[REDACTED])

This link can only be used once to validate your account.

Regards,

TrainForTrade

In case you have not received the activation email neither in your inbox nor in your spam folder, please contact Tomasz at [kulaga@un.org](mailto:kulaga@un.org) or [trainfortrade@unctad.org](mailto:trainfortrade@unctad.org).